

**Village of Chester
Board of Trustees Meeting
February 8, 2010**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, February 8, 2010. Members present: Mayor Philip Valastro, Deputy Mayor John Collins, Trustee John Deshler, Trustee Eugene Collins and Trustee John J. Reilly, III. Also, present Village Attorney Ian Schlanger, Police Chief Peter Graziano, Water Commissioner Thomas Becker, Village Treasurer/Deputy Clerk Cathy Richards and Code Enforcement Officer John Orr. Highway Superintendent J. Thomas Bell was absent. In the audience: Tim Miller of BT Holdings, Noel Spear of C&S Wholesale Grocers, E.J. Szulwach, Gordon Shehab, Nikki Mayer, Howard Spears and Susan Cleaver of the Chronicle.

Mayor Valastro opened the meeting at 7:30 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept a Village monthly business minutes of January 11, 2010 was made by Trustee John J. Reilly III, second by Deputy Mayor John J. Collins. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Cathy Richards read report as follows:

CASH BALANCES ENDING JANUARY 31, 2010

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Key Checking	223,506.49	(294,022.60)	15.65	127,809.64
Key Savings MM	--	(200,000.00)	275.67	2,818,540.34
<u>Water Fund</u>				
Provident Checking	34,061.74	(35,579.41)	91.77	248,907.42
Provident Capital MM	--	(75,000.00)	97.14	243,733.23
Provident Capital Checking	75,000.00	(35,175.00)	7.36	66,462.81
<u>Sewer Fund</u>				
Key Checking	17,739.39	(264.00)	12.69	132,834.09
Provident Checking	--	--	4.80	27,860.25
<u>Capital Projects Fund</u>				
Key MM Savings	--	--	30.84	181,546.48
<u>Unemployment Reserve Fund</u>				
Key MM Savings	--	--	8.78	47,117.24

Cumulative Fiscal Year Interest Earned by Fund 6/1 – 01/31/2010

General Fund	10,372.26
Water Fund	3,635.80
Sewer Fund	505.14

General Fund Interest	<u>1/31/2009</u>	<u>1/31/2008</u>
	33,677.59	66,499.06

BUDGET

- **2009-2010 Budget:** Attached for your review please find expense and revenue control reports for YTD 6/1/09 through 1/31/2010. Also provided are expense and revenue summary spreadsheets from fiscal year ending 5/31/2007 through the current.
- **Tentative Budget for 2010-2011:** This week department heads will receive updated information to prepare estimates for the tentative budget. Completed estimates will be due to the Treasurer by Monday, March 1, 2010. Treasurer will compile all department estimates into one tentative document for distribution to Mayor and Board of Trustees (by no later than Friday, March 19, 2010).

The Mayor and Board of Trustees should establish the following:

- Dates for budget review with department heads
- Date of regular or special meeting for tentative budget presentation (by March 31)
- Date of public hearing (on or before April 15)
- Date of budget adoption (no later than May 1).

OTHER

- **2010 Village Tax Grievance Day** (held the 3rd Tuesday of February) will be on Tuesday, February 16, 2010 from 4:00-8:00PM in the Village Hall office.
- **2009-2010 Sewer Collection:** The Village will complete collection of sewer on Wednesday, March 31, 2010. After this date, a list of unpaid sewer will be forwarded to the Assessor for relevy with a 10% penalty and applied to the 2010-2011 Village Real Property Tax bill.

A motion to accept the Treasurers report was made by Trustee John Deshler, second by Trustee John J. Reilly III. Motion unanimously passed.

4. BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read his report as follows:

Current projects that were inspected during the last month:

Lowe's:

- 1- Lowe's has approved 24 "No Truck Parking" signs that will be installed ASAP.
- 2- Lowe's is working on corrective measures on lighting.

Nexans:

- 1-General site work continues.

Zangrillo 4 Nicotra Lane

- 1- No work has started.

Palumbo 2 School Street

- 1-General work started on garage project.

Flynn 8 Kerner Dr

- 1-General site work continues.

Depaulis

- 1-Operation halted for winter.

Chester Meat Market

- 1-Met with the architect to review and discuss repairs.
- 2-Issued Building permit for the repair and renovation due to fire damage

The annual report for 2009 of building department activity has been filed with the state of New York as prescribed by law.

5. POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Department Items:

- Manpower: No issue
- Vehicles: No issues

2. Citizen Issues:

- Receive a letter from the Hudson Valley Housing Development Fund Company thanking the Police Department for assistance on various occasions during their renovations.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Department Activity:

YTD

Blotters = 310

Cases = 053

Arrest = 028

Accidents = 014

Mayor Valastro asked Chief Graziano if he could give the board and the audience a brief description of the AVL (Automatic Vehicle Locator) Dispatching System. Chief Graziano explained that this technology allows for on duty police vehicle locations to be viewed on Orange County 911 center (CAD) computer aided dispatching map.

7. HIGHWAY REPORT: Highway Superintendent J. Thomas Bell was not present, no report submitted.

Trustee Deshler mentioned that a new law was passed by DEC with regards to open burning in villages and towns is no longer permitted.

7. WATER REPORT: Water Commissioner Thomas Becker was present and read his report as follows:

- 1- Daily routine of water testing at Well #12.
- 2- Weekly bacteria samples have taken at the Filtration plant clear well weekly.
- 3- We have started testing backflow devices for 2010.
- 4- At the Filtration Plant
 - We had to bring all of the natural gas lines in the building up to code.
 - The generator has been installed
 - Most of the piping for the new filters has been installed.
 - Monitoring equipment still needs to be installed.
- 5- The electric service has been switched over to the new panel.
- 6- The new gas service will be turned on tomorrow.
- 7- The raw water pumps are due to be installed this Friday or the beginning of next week.
- 8- Cappola has begun to clean up the work area inside the building.
- 9- We will start the process to collect all unpaid water bills this week.
- 10- On Friday January 8, Surrey Meadows has gone back onto their water system and the interconnection was removed from our water system.

A motion approving payment to Coppola Service pending the review and approval of Village Attorney And Village Engineer was made by Trustee John Deshler, Second by Trustee John J. Reilly III. Motion unanimously passed.

8. PARK & RECREATION: No report submitted.

9. OTHER BUSINESS:

C&S Wholesale – Vice president Noel Spear of C&S Wholesale was present to discuss and agreement with Thomas Becker and Village Board concerning servicing C&S Wholesale with village water. After some discussion, Mayor Valstro asked the board to authorize Village Attorney Ian Schlanger and Water Commissioner Thomas Becker to draft a water agreement between the Village of Chester and C&S Wholesale. A motion to authorize Village Attorney Ian Schlanger and Water Commissioner Thomas Becker to draft a water agreement and authorize Mayor Valastro to sign the water agreement was made by Trustee John Deshler, second by Trustee John J. Reilly. Motion unanimously passed

Approval of Change Order No.1, Electrical Contractor's Contract, Walton Lake Water Plant Up grade Project No. 01-113.4

WHEREAS an electrical contract was awarded to Hudson Valley EC&M, for the project known as Walton Lake Water Plant Upgrade, Project No.01-113.4; and

WHEREAS a change order, Change Order No.1, has been proposed to, among other things, add a 3 phase, 600 volt, 400 amp fused disconnect before the ATS, which will increase the contract amount by two thousand, ninety and 52/100 (\$2,090.52) dollars, a copy of said change order is attached hereto; and

WHEREAS the Village's Engineers, McGoey, Hauser & Edsall Consulting Engineers, P.C., recommend and approved the change order; and

WHEREAS the Attorney for the Village has reviewed and approved the change order as to form,

NOW, THEREFORE, be it

RESOLVED, by the Board of Trustees of the Village of Chester, that the changes to the Project detailed in Change Order NO.1 attached hereto are hereby approved; and be it further

RESOLVED, that the Mayor is authorized to execute and deliver Change Order No. 1 on behalf of the Village and to execute any and all other documents necessary to effectuate the above.

Introduced By: Deputy Mayor John J. Collins

Seconded By: Trustee John Deshler

On a vote 5 to 0, the resolution was adopted.

Approval of Change Order No.2, Electrical Contractor's Contract, Walton Lake Water Plant Upgrade Project No. 01-113.4

WHEREAS an electrical contract was awarded to Hudson Valley Electric ECM, Inc., for the project known as Walton Lake Water Plant Upgrade, Project No. 02-113.4; and

WHEREAS a change order, Change Order No.2, has been proposed to, among other things, add inter-connecting control wires and connections, which will increase the contract amount by three thousand, five hundred forty eight and 67/100 (\$3,548.67) dollars, a copy of said change order is attached hereto; and

WHEREAS the Village's Engineers, McGoey, Hauser & Edsall Consulting Engineers, P.C., recommend and approved the change order; and

WHEREAS the Attorney for the Village has reviewed and approved the change order as to form,

NOW, THEREFORE, be it

RESOLVED, by the Board of Trustees of the Village of Chester, that the changes to the Project detailed in Change Order NO.2 attached hereto are hereby approved; and be it further

RESOLVED, that the Mayor is authorized to execute and deliver Change Order NO.2 on behalf of the Village and to execute any and all other documents necessary to effectuate the above.

Introduced By: Deputy Mayor John J. Collins

Seconded By: Trustee John Deshler

On a vote of 5 to 0, the resolution was adopted.

Resolution Appointing A Replacement Election Inspector for the Village's General Election:

WHEREAS, on January 11, 2010, the Board of Trustees of the Village of Chester appointed, among others, Norma Stoddard, as an election inspector for the Village's general election on March 16, 2010; and

WHEREAS, Norma Stoddard, has since informed the Village that she is no longer available on March 16, 2010; and

WHEREAS, Fanny Jackson, is qualified to replace Norma Stoddard,

NOW, THEREFORE, be it hereby

RESOLVED that Fanny Jackson is hereby designated and appointed an Inspector of Election for the Village's General Election on March 16, 2010, replacing Norma Stoddard; and be it further

RESOLVED that the Mayor and/or Village Clerk are authorized to take whatever actions may be necessary to effectuate the above.

Introduced By: Trustee John J. Reilly I II

Seconded By: Trustee John Deshler

On a vote of 5 to 0, the resolution was adopted.

Resolution Appointing Daniel Gorman to the Zoning Board of Appeals:

WHEREAS, on or about September 29, 2009, Diane Blanton resigned from the Village's Zoning Board of Appeals ("ZBA"); and

WHEREAS there is now a vacancy on the ZBA; and

WHEREAS, Daniel Gorman, a ZBA alternate, has expressed his interest to serve on the ZBA,

NOW, THEREFORE, be it hereby

RESOLVED that Daniel Gorman is hereby appointed to the Village of Chester Zoning Board of Appeals to fill the unexpired term of Diane Blanton; and be it further

RESOLVED that the Mayor and/or the Village Clerk are authorized to take whatever actions may be necessary to effectuate the above.

Introduced By: Trustee John J. Reilly III

Seconded By: Trustee Eugene Collins

On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing Mayor to Enter into a Inter-Municipal Agreement with the County for the implementation of an Automatic Vehicle Locator Dispatching System:

WHEREAS County of Orange ("County") and the Village of Chester ("Village") want to cooperate to improve police response times to incidents by enhancing the region's law enforcement capabilities to respond to such incidents safely through the coordination of police response amongst the municipalities; and

WHEREAS the County, to facilitate such coordination, has offered to implement and install the Automatic Vehicle Location ("AVL") police dispatch technology system, pursuant to the terms and conditions of an inter-municipal Agreement (the "Agreement"); and

WHEREAS the Chief of Police of the Village of Chester Police Department, has reviewed the Agreement and technology and approves of the same; and

WHEREAS the Attorney for the Village has reviewed and approved the basic terms of the Agreement,

NOW, THEREFORE, be it

RESOLVED that the Mayor and Trustees of the Village of Chester, having reviewed the proposed Agreement with the County of Orange, hereby authorize the Mayor to enter into an agreement substantially in accordance with the terms presented tonight to the Mayor and Trustees, provided the same is approved by the attorney for the Village.

Introduced By: Trustee John Deshler

Seconded By: Trustee John J. Reilly III

On a vote of 5 to 0, the resolution was adopted

10. CALENDAR:

February 2, 2010 – First day to file an independent nomination petition.

February 9, 2010 – Last day to file an independent nominating petition for an office to be filled at the general village election.

February 16, 2010 - Grievance Day 4pm – 8pm Office will be closed 12th and 15th for presidential Holidays.

Records Retention Day – February 19th the office will be closed

11. ADJOURN: A motion to adjourn the regular business was made by Trustee John Deshler, second by Deputy Mayor John J. Collins. Motion unanimously passed.

Respectfully submitted,



Rebecca Rivera
Village Clerk